

VENDOR REGISTRATION AGREEMENT AND CONTRACT

Washington, PA
September 16th – 20th, 2025

61st Annual International Meet – hosted by the Allegheny Region Chapter

VENDOR CONTRACT

CONTACT INFORMATION:

SDC Member Number, if available (SDC membership is not required to register as a vendor) _____

Owner/Contact Name: _____

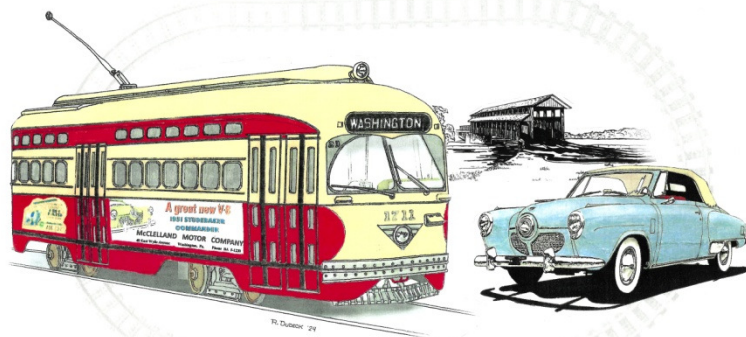
Address: _____

City/State/Zip: _____

Phone #: (H) _____ (C) _____

Email: _____

Merchandise desc.: _____



Washington County Pennsylvania, America's Crossroads



PAYMENTS:

Please make payments payable to:
Allegheny Region Chapter SDC 2025 IM

Please mail Contract & Check to:

Jay Bradel
Vendor Coordinator
463 Zeigler Road
Rochester, PA 15074

ACCEPTANCE:

This application is a contract upon acceptance by SDC. You will receive a confirmation by email from:

Jay Bradel
412-551-2354
jay.bradel@markaloy.com

<u>INDOOR SPACE:</u>	QUANTITY	EACH	TOTAL
10' x 10'	# _____ @	\$50 each	_____
8' Table	# _____ @	\$10 each	_____
Folding Chairs	# _____ @	\$3 each	_____
Additional Helpers	# _____ @	\$10 each	_____

First three helpers are no charge. Additional helpers are \$10 each.

OUTDOOR SPACE: No Tables, No Chairs, No Electric

12' x 14'	# _____ @	\$30 each	_____
Car Corral	# _____ @	\$25 each	_____
Additional Helpers	# _____ @	\$10 each	_____

First three helpers are no charge. Additional helpers are \$10 each.

Total. \$ _____

VENDOR SIGNATURE: _____ **DATE** _____

Coordinator Signature Date

VENDOR REGISTRATION AGREEMENT AND CONTRACT



Washington, PA Sept. 16-20, 2025

VENDOR CONTRACT GENERAL INFORMATION

- Registrations will be accepted beginning January 1, 2025.
- **Deadline for registration is August 15, 2025.**
- A \$15.00 cancellation fee will be incurred for cancelled registration prior to July 31, 2025. No refunds for cancellations after August 15, 2025.
- All buildings are non-smoking.
- No alcohol permitted.
- The Allegheny Region Chapter reserve the right to:
 - Change Swap Meet layout and space assignments as needed for the good of the meet.
 - Reject/remove any vendors selling items such as firearms, tobacco, alcohol, or other items as determined by Federal, State or Local Ordinances, the regulations of the Washington County Fairgrounds, or by the Meet Officials.
 - Eject any vendor that is determined to be a disruption to the meet or who does not fully comply with the rules set forth here by the Meet Officials.
 - To amend these rules as needed throughout the Meet.
- It is expected that all vendors will work together to ensure timely and orderly move-ins and move-outs.
- All trash should be placed in trash containers provided throughout the facility during the Meet.
- The Allegheny Region Chapter is not responsible for damage, accidents, or loss of individual property.
- Any changes to the layout of the swap meet or reassignment of spaces must be cleared through Meet Officials.
- All questions should be addressed to Meet Officials at the Registration Desk.
- Vendor parking is by permit only in the designated parking areas.
- Vendor entrance is the Main Gate off North Main Street.
- Early setup can be arranged by contacting Meet Officials prior to arrival. Move-in or setup after normal hours must be prearranged through the Meet Officials.
- No vehicles will be allowed in the building for unloading/loading. All unloading/loading must be done through the large overhead doors on the North, South and West sides of the building. It is recommended that vendors bring a cart or a dolly to assist in this process. Carts/dollies will not be provided by the Fairgrounds or by the Allegheny Region Chapter.
- All vendors are required to check-in at the registration desk prior to move-in and setup of spaces.
- Portable shelters (tents, lean-tos, etc.) must be securely anchored or taken down in winds above 5 mph.
- Rented tables must be covered per Washington County Fairground regulations. Do not place any heavy or greasy parts on the tables.
- Move-out should not begin until Saturday at noon at the earliest. Early departures must be prearranged with Meet Officials.
- All vendor items, including unsold parts, must be removed from the rented area by Saturday at 5:00 PM and taken away or discarded in appropriate trash containers. Table coverings must also be removed and taken away or discarded. The area should be left clean of any debris, and be in the same condition found during move-in.

ALL VENDOR HOURS

SET-UP

Tuesday, Sept. 16th
Noon - 5:00 PM

SWAP MEET

Wednesday, Sept. 17th
8:00 AM – 5:00 PM
Thursday, Sept. 18th
8:00 AM – 5:00 PM
Friday, Sept. 19th
8:00 AM – 5:00 PM
Saturday, Sept. 20th
8:00 AM – Noon

TEARDOWN

Saturday, Sept. 20th
Noon – 5:00 PM

Vendor nametags:

(No charge)

(No charge)

(No charge)

List names of additional helpers. The first three are free of charge. Any additional helpers are \$10 each. The vendor and three helpers are included with registration.

_____ Vendor Initials, _____ Date